



First Capital

No. 2, Deal Place, Colombo 03, Sri Lanka.

Telephone: + 94 11 2639 898/ + 94 11 2576 878

Fax: +94 11 2 639 899/+94 11 2 576 866

Email: info@firstcapital.lk

KNOW YOUR CUSTOMER (KYC) PROFILE FORM INDIVIDUAL/COMPANY

INFORMATION											
1. Account Name											
2. Occupation & Name of Employer / Nature of Business											
3. Citizenship <input type="checkbox"/> Sri Lankan <input type="checkbox"/> Sri Lankan with dual citizenship <input type="checkbox"/> Foreign national	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Nationality</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Type of Visa</td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;">Expiry date</td> <td style="padding: 2px;"></td> </tr> </table>	Nationality		Type of Visa		Expiry date					
Nationality											
Type of Visa											
Expiry date											
4. Client type <input type="checkbox"/> Individual/Joint <input type="checkbox"/> Private Limited Company <input type="checkbox"/> Club/ Societies/Charities/Associations <input type="checkbox"/> Proprietor / Partnership <input type="checkbox"/> Public Limited Company <input type="checkbox"/> Trust /NGOs											
5. Name, Date of birth and Nationality /Company registration verification <input type="checkbox"/> National Identity Card <input type="checkbox"/> Passport <input type="checkbox"/> Certificate of Incorporation <input type="checkbox"/> Other (Specify)											
6. Address verification <input type="checkbox"/> National Identity Card <input type="checkbox"/> Bank statement <input type="checkbox"/> Letter from a public Authority <input type="checkbox"/> Tenancy Agreement <input type="checkbox"/> Utility bill <input type="checkbox"/> Income Tax Receipt / Assessment Notice <input type="checkbox"/> Driving License <input type="checkbox"/> Employment contract <input type="checkbox"/> Other (Specify)											
7. Status of the Residential/Registered Address <input type="checkbox"/> Owner <input type="checkbox"/> Lease/Rent <input type="checkbox"/> Friends / Relatives <input type="checkbox"/> Parents <input type="checkbox"/> Official <input type="checkbox"/> Board/ Lodging											
8. Permanent/Registered Address											
9. Source of funds (Tick as applicable) <input type="checkbox"/> Sales and business turnover <input type="checkbox"/> Contract proceeds <input type="checkbox"/> Investment income <input type="checkbox"/> Family Remittances <input type="checkbox"/> Donations / Charities (Local/ Foreign) <input type="checkbox"/> Gifts <input type="checkbox"/> Commission income <input type="checkbox"/> Salary / Profit / Professional Income <input type="checkbox"/> Membership contributions <input type="checkbox"/> Export Proceeds <input type="checkbox"/> Sale of property and assets <input type="checkbox"/> Other (Specify)											
10. Anticipated volumes <input type="checkbox"/> Less than 100,000 <input type="checkbox"/> 1,000,000 to 2,000,000 <input type="checkbox"/> 5,000,000 to 7,000,000 <input type="checkbox"/> 100,000 to 500,000 <input type="checkbox"/> 2,000,000 to 3,000,000 <input type="checkbox"/> 7,000,000 to 10,000,000 <input type="checkbox"/> 500,000 to 1,000,000 <input type="checkbox"/> 3,000,000 to 5,000,000 <input type="checkbox"/> Above 10,000,000											
BUSINESS INFORMATION (only in the case of Business & Non Personal Accounts)											
11. Assets owned by the business and their values	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 2px;">Property/ Premises</td> <td style="padding: 2px;">LKR</td> </tr> <tr> <td style="padding: 2px;">Motor vehicle</td> <td style="padding: 2px;">LKR</td> </tr> <tr> <td style="padding: 2px;">Financial Assets</td> <td style="padding: 2px;">LKR</td> </tr> <tr> <td style="padding: 2px;">Investments</td> <td style="padding: 2px;">LKR</td> </tr> <tr> <td style="padding: 2px;">Other (Specify)</td> <td style="padding: 2px;">LKR</td> </tr> </table>	Property/ Premises	LKR	Motor vehicle	LKR	Financial Assets	LKR	Investments	LKR	Other (Specify)	LKR
Property/ Premises	LKR										
Motor vehicle	LKR										
Financial Assets	LKR										
Investments	LKR										
Other (Specify)	LKR										
12. Major Customers/ Suppliers & Other Connected Parties											
Note: In the event of any changes to the above stated information must be duly notified to First Capital.											
Date	Customer Signature										